



OHNG Annual General Meeting SYDNEY N.S.W

DATE:	Tuesday 30 th March 2010		
MINUTES COMPILED BY:	Virginia Thomson	Distribution Date:	OHNG newsletter
PRESENT:	Tracey Nicholls, Silvia O'Connor, Bronwyn Hindley-Cooke, Deirdre Smith, Leanne Simpson, Virginia Thomson, Graham Beaven, Samantha Bennett, Leeanna Bennett, Angela Blondin, Sol Costales, Laura Coyle, Candice Duesbury, Eugenia Foreman, Philomena Furlong, Kara Gadischke, Jennifer Gardner, Julia Haege, Fiona Harrison, Aileen Honan, Marg Hunt, Catherine Isaac, Janeane Jamieson, Jitanong Keawkaw, Cheryl Kelly, Lisa Le Quesne, Sue Le Roux, Theresa Leslie, Carolyn Lister, Janet Lyle, Karen Mahoney, Shabnam Narayan, Jane Pascoe, Melinda Purss, Brenda Roberts, Luci Sahr, Gai Shylan, Lynette Stebbings, Lyndon Suguitan, Susan Trapani, Lana Tutin, Lisa Tyler, Elizabeth Vernon, Rachel Weaver.		

Item No.	Issues Discussed/Details	Actions	Responsible	Due Date	Status
1.	MEETING OPENED 1220				
2.	ACCEPTANCE OF AGENDA : Agenda accepted by Deirdre Smith and Bronwyn Hindley-Cooke		Tracey Nicholls		Closed
3.	ATTENDANCE Attendance recorded		Virginia Thomson		Closed
4.	APOLOGIES: Nil Noted				
5.	MINUTES OF PREVIOUS MEETING : Agenda accepted by Bronwyn Hindley-Cooke		Virginia Thomson		Closed
6.	ACCEPTANCE OF AGENDA : Tracey Nicholls		Tracey Nicholls		Closed

Item No.	Issues Discussed/Details	Actions	Responsible	Due Date	Status
7.	CORRESPONDANCE See President's Report				
8.	REPORTS				
8.1	President, Treasurer, Secretary and State reports as per Annual General Report May 2009-10 Reports read by Tracey Nicholls Bronny Hindley-Cooke Virginia Thomson				Closed
9.	ELECTIONS EXECUTIVE COMMITTEE/ STATE COORDINATORS/EDITOR/WEBSITE MANAGER				
9.1	Each position voted on by present members - 12 month term Executive Committee President – Tracey Nicholls (SA) Secretary – Virginia Thomson (Victoria) Treasurer – Bronwyn Hindley-Cooke (SA) Newsletter – Tracey Nicholls (SA)	Communication as per constitution			closed
9.2	State Coordinators Each position voted on by present members - 12 month term Qld. – Cheryl Kelly NSW – Deidre Smith WA – Leanne Simpson	As per constitution. Deidre discussed her position as NSW coordinator and has requested help. Possibility of Tasmanian coordinator discussed.			closed

Item No.	Issues Discussed/Details	Actions	Responsible	Due Date	Status
	SA & NT Silvia O'Connor Victoria – Lana Tutin ACT – remains vacant				
9.3	Website Manager: Tracey Nicholls	Discussion about the cost. To be updated by Tracey Nicholls Very successful, number of visits continually increasing.	Tracey Nicholls		closed
10.	GENERAL BUSINESS				
10.1	Incorporation				
10.2	Newsletter	Tracey to remain editor for now, but requires help. Janet Lyall to assist. Only available on line.	Tracey Nicholls Janey Lyall		Closed
10.3	Next Annual General Meeting	Melbourne April 2011 Consec.			
10.4	Other Business	Need to take out public liability insurance. Need for an Education Officer (nil forthcoming). Need for President Elect. (nil forthcoming).			closed

Item No.	Issues Discussed/Details	Actions	Responsible	Due Date	Status
11.	MEETING CLOSED: 1250				closed